



1 The Printworks, 230 Long Lane, London SE1 4QA
T: 0333 240 5800 E: enquiries@nucreative.co.uk
W: www.nucreative.co.uk

Health and Safety Policy

NU Creative Ltd is committed to providing an environment that safeguards the health, safety and welfare of all its employees, customers and those who have contact with the Agency by providing healthy and safe working conditions.

Our Objectives are to:

- Provide adequate control of the Health & Safety risks arising from our work activities;
- Consult with our employees on matters affecting their health and safety;
- Provide and maintain safe equipment;
- Ensure safe handling and use of substances;
- Provide information, instruction and supervision for employees;
- Ensure all employees are competent to do their tasks, and to give them adequate training;
- Prevent accidents and cases of work related ill health;
- Maintain safe and healthy working conditions;
- Review and revise this policy as necessary at regular intervals

Responsibility

Overall responsibility for health and safety rests with the Directors.

Implementation

Health and safety is a responsibility for everyone at all levels. An appointed Health and Safety Officer provides help to all Directors, Managers and employees by providing information and guidance in applying the provisions of health and safety law.

To achieve a good standard of health and safety in the workplace all employees must take reasonable care for the health and safety of themselves and of colleagues or others who may be affected by their actions. They should co-operate with management in all matters relating to their health, safety and welfare and develop a personal concern for accident prevention.

Our Arrangements

NU Creative Ltd will provide training for managers and staff appropriate to their responsibilities and the work, which they do. Significant hazards and risks, which might affect the health and safety of the staff and visitors will be assessed and recorded, and appropriate action will be taken to control, eliminate or reduce any risks. Regular monitoring is carried out by the designated Health and Safety Officer to assess risks to staff in their own areas of responsibility. The Health and Safety Officer will conduct safety audits from time to time to monitor the effectiveness of the policy.



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Conclusion

A 'safety culture' in the Agency can be promoted most effectively if the pursuit of health and safety is accepted as an objective shared by us all. The provision of a quality service to our customers should be linked to the safety process so the two go together as a positive 'quality and safety culture'.

NU Creative takes a positive interest in health and safety and exercises a common duty of care to all. NU Creative must be alert to draw attention to anything we encounter at work, which could be a threat to the health and safety of its staff, colleagues or customers and contacts.

Our Objectives – 2016/2017

- To provide and maintain safe and healthy working conditions, equipment and systems of work for our employees and others visiting the Agency, and to provide such information, training and supervision as they need for this purpose.
- To provide opportunities for safety representatives to contribute to the promotion of a healthy and safe working environment.
- To provide a safe means of access to our place of work.
- To provide an effective basis for monitoring all internal health and safety arrangements.